

MAIN LIBRARY RENTAL PRICE SHEET



MAX CAPACITY

	CLASSROOM STYLE	THEATER STYLE
McMaster Center	225	312
Large Glass Community Room	90	180
Large Glass Community Room, plus Annex		230

AVAILABLE HOURS (time must include set up and tear down)

	STANDARD RENTAL HOURS	EXTENDED RENTAL HOURS	ADDITIONAL RENTAL HOURS
Hours	M - F 9 a.m. - 5 p.m.	M - F 5 p.m. - Close (30 min. before)	Before & after listed hours
	Saturday 9:30 a.m. - 5 p.m.		

RENTAL RATES (minimum of 2 hours, billed at each 30 minute increment)

	STANDARD RENTAL PER HOUR	EXTENDED RENTAL PER HOUR	ADDITIONAL RENTAL PER HOUR
McMaster Center	\$275	\$325	Please inquire
Large Glass Community Room	\$200	\$250	Please inquire
Large Glass Community Room, Plus Annex	\$275	\$325	Please inquire

GOVERNMENT AND NON PROFIT (5013c must be on file) RENTAL RATES (billed at each 30 min increment)

	STANDARD RENTAL PER HOUR	EXTENDED RENTAL PER HOUR	ADDITIONAL RENTAL PER HOUR
McMaster Center	FREE	\$50	Please inquire
Large Glass Community Room	FREE	\$50	Please inquire
Large Glass Community Room, plus Annex	FREE	\$50	Please inquire

ADDITIONAL FEES (As determined by the Library)

	PRICE PER HOUR
Custodial Services (<i>beyond basic room setup</i>)	\$105
Security Services (per officer)	\$55
Technology Support (required for McMaster)	\$60

EQUIPMENT FEES (All rentals includes a podium without live microphone)

	PRICE PER EACH
Easle	\$5
Additional 8' tables (<i>beyond standard room count</i>)	\$10
Additional podium	\$15
Additional chairs (<i>beyond standard room count</i>)	\$2
Stanchions	\$10
Projector/screen	\$50
Microphone	\$25
Kitchenette use	\$75

For more information about Main Library rentals, please call 419.259.5199.

Oct. 2021