

**Toledo Lucas County Public Library
Minutes of Board of Trustees Meeting
February 26, 2026
Main Library 8:30 a.m.**

Present Micheal Alexander, Michael Dansack, Lori Hauser, Keith Jordan, Sheila Odesky, Jesus Salas

Roll Call Mr. Jordan called the meeting to order at 8:30 a.m., followed by roll call.

Minutes The minutes of the regular meeting on January 22, 2026, were approved on a motion by Mrs. Odesky, seconded by Mr. Salas; all voted aye, motion carried.

Executive Director’s Comments Mr. Kucsma noted that his comments and Lucas Camuso-Stall’s will bookend the meeting with a focus on fiscal stewardship. A recent poll conducted by the Ohio Library Council in partnership with the Ohio Township Associations was shared with everyone. It shows overwhelming support for libraries and that Ohioans view them as essential to everyday life. A summary of the poll is included in the Board Members’ packets. Ohioans’ library use is one of the highest in the nation, ranking second. We will continue throughout this year to highlight public investment: every dollar we spend represents a contribution from the citizens we serve and is directed back to the community. The Library continues to build that trust day in and day out. Mr. Kucsma mentioned that the leadership team and Trustees all understand their role in ensuring the Library’s fiscal responsibility and integrity. At the end of today’s meeting, Lucas Camuso-Stall will review TLCPL’s Social Return on Investment study.

Public Comments Public Comments were heard from Elisha Whitenack.

Employment Report The Employment Report was accepted on motion of Mr. Alexander, seconded by Mrs. Odesky; all voted aye, motion carried.

Payroll Changes

Employee	From			To		
01/04/2026	Reynolds Corners			Reynolds Corners		
Megan Goins-Diouf	Librarian II/ Adult Services			Reynolds Corners		
Grade Change	APLE	8C		APLE	7C	
						\$34.225
Retro 01/04/2026	PT-II	2	Hourly	PT-II	2	Hourly
02/02/2026	Holland			Locke		
Erin McGuire	Customer Service Clerk I			Locke		
Temporary Transfer	CWA	1A*		CWA	1A*	
						\$20.068
	LPT	5	Hourly	LPT	5	Hourly
02/02/2026	Locke			Holland		
Alaina Riojas	Customer Service Clerk I			Holland		
Temporary Transfer	CWA	1A*		CWA	1A*	
						\$20.068
	LPT	6	Hourly	LPT	6	Hourly

02/15/2026 Lexus Carter-Anderson Classification/ Status Change/Transfer	Fact & Fiction Librarian I/ Adult Services APLE 6C \$24.391 LPT 1 Hourly	Mott Mott APLE 6C \$24.391 PT-II 1 Hourly
02/15/2026 Steven James Transfer	Facilities & Operation - Main Custodian I CWA 1A* \$18.937 FT 8 Hourly	Facilities & Operation - Mott Facilities & Operation - Mott CWA 1A* \$18.937 FT 8 Hourly
02/15/2026 Erin McGuire Return to former position	Locke Customer Service Clerk I CWA 1A* \$20.068 LPT 5 Hourly	Holland Holland CWA 1A* \$20.068 LPT 5 Hourly
02/15/2026 Robert Navarre Transfer	Facilities & Operation - Mott Custodian II CWA 2A* \$23.989 FT 8 Hourly	Facilities & Operation - Main Facilities & Operation - Main CWA 2A* \$23.989 FT 8 Hourly
02/15/2026 Alaina Riojas Return to former position	Holland Customer Service Clerk I CWA 1A* \$20.068 LPT 6 Hourly	Locke Locke CWA 1A* \$20.068 LPT 6 Hourly
02/23/2026 Matthew Klein Temporary Transfer	Main Circulation Supervisor Circulation Services III EXEMPT R05 \$25.783 FT 3 Hourly	Locke Locke EXEMP T R05 \$25.783 FT 3 Hourly
02/23/2026 Christopher Roth Temporary Transfer	West Toledo Customer Service Clerk I CWA 1A* \$22.612 FT 6 Hourly	South South CWA 1A* \$22.612 FT 6 Hourly

Separations

Employee	From	To
01/03/2026 Madison Dykema	Oregon Librarian II/ Children's Services	

Layoff	APLE	6C		
		\$24.391		
Retro 01/03/2026	FT	0	Hourly	Hourly
02/20/2026	Computers & Media			
Brett Collins	Librarian I/Adult Services			
Separation	APLE	6A		
		\$36.965		
	FT	1	Hourly	Hourly
02/20/2026	Locke			
	Supervisor Circulation Services			
Katherine Trinidad	III			
Separation	EXEMPT	R05		
		\$34.951		
	FT	8	Hourly	Hourly
02/26/2026	Page			
Annette Stalker	Page			
Separation	PAGE	PAGE		
		\$11.200		
	Page	0	Hourly	Hourly

Travel and Training Expenditures The following travel and training expenditures were approved on a motion by Mr. Alexander, seconded by Ms. Hauser; all voted aye, motion carried.

Event	Date	Name	Amount
Hearing Protection/EARfit System, Northwood, Ohio	February 10, 2026	Ryan Snodgrass	\$30.00
Knight Media Forum 2026, Miami, Florida	February 10- 13, 2026	Jason Kucsma	\$264.88
Why Can't We All Just Get Along at Work, No Violence and No Bullying, Toledo, Ohio	February 18, 2026	Ryan Snodgrass	\$30.00
OSHA Onsite Seminar, Toledo, Ohio	February 25 – 26, 2026	Ryan Snodgrass	\$138.90
2026 International Women's Day Signature Luncheon, Toledo, Ohio	March 10, 2026	Melissa Luthman	\$65.00
IUG 2026 Conference, Chicago, Illinois	April 13 – 15, 2026	Julie Erhart-Walton, Christina Gaydos, Kelly Michalak	\$6,983.00
Early Literacy 101 Workshop, Sandusky, Ohio	April 23, 2026	Monique Beans, Sarah Burnham, Cade Clem, Ashley Dawson	\$329.25

APLE Collective Bargaining Agreement On February 10, 2026, the Library and APLE reached a tentative agreement on a new two-year contract. APLE membership ratified the tentative agreement on February 20, 2026. The Personnel Committee reviewed the terms of the

agreement and recommended that the Board approve this labor contract. Mr. Salas moved for approval, seconded by Mr. Alexander; all voted aye, motion carried.

Financial Report The financial report for the month ending January 31, 2026, was accepted on motion of Ms. Hauser, seconded by Mr. Dansack; all voted aye, motion carried.

Approval of Scheduled Vouchers The payment of scheduled vouchers is attached to these minutes in the financial board report, which was approved by the motion of Mr. Salas, seconded by Ms. Hauser; all voted aye, motion carried.

Interim Funds Activity Interim Funds Transactions were approved as listed in the financial board report by motion of Mr. Alexander, seconded by Mr. Dansack; all voted aye, motion carried.

Capital Bond Levy Activity Capital Bond Levy Activity was approved on the motion of Mr. Dansack, seconded by Mr. Salas; all voted aye, motion carried.

Resolution 01-2026 The Board of Trustees is undertaking a new branch Library project located at 0 South Detroit Avenue, and a design professional is required to provide necessary design and construction administrative services. In consultation with Library administration and pursuant to the statutory processes required under Ohio Revised Code Section 153.65, Library administration issued a Request for Qualifications (RFQ) for design and construction administrative services. Library administration received nine design professional qualifications, shortlisted three firms, and recommended to the Board that The Collaborative is the most qualified, followed by CBLH Design, Inc., and GBBN Architects. A price proposal was solicited and received from the Collaborative in the amount \$1,842,000, inclusive of a fixed fee of \$1,822,000 for Basic Services, and an amount not to exceed \$20,000 for Reimbursable Expenses.

In consultation with Library administration, the Buildings and Grounds Committee recommended that the Board approve the proposed total compensation in an amount not to exceed \$1,842,000, including \$1,822,000 for Basic Services plus an amount not to exceed \$20,000 for Reimbursable Expenses as fair and reasonable compensation. Additionally the committee recommended, the Board authorize the Director of Operations/Deputy Fiscal Officer and the Executive Director/Fiscal Officer, with assistance from construction legal counsel, to negotiate and execute the agreement with The Collaborative for such approved compensation amount and in substantially, the same form, attached to the Library's RFQ as well as any related documents required to document the agreement between the Board and The Collaborative.

The Building and Grounds Committee further recommended that the Board authorize the Director of Operations/Deputy Fiscal Officer or the Executive Director/Fiscal Officer to approve Additional Services as required to complete the design services for the Project and execute any necessary amendments to the agreement with The Collaborative, which does not exceed \$50,000.

Mr. Alexander requested a second and that a roll-call vote be taken. Mr. Dansack seconded, and all voted aye.

The complete resolution is attached to these minutes.

Resolution 02 – 2026 In conversation with Library Administration on February 24, 2026, the Buildings and Grounds committee recommended that the Board authorize the use of the Construction Manager at Risk (CMR) delivery method for the construction of the new Library branch project at 0 South Detroit Avenue. As such, it is necessary for the Board to approve the creation of an Evaluation Committee and name a Selection Coordinator as stewards of the procurement process. Administration recommended Mike Graybeal as Selection Coordinator and Jason Kucsma, Lucas Camuso-Stall, Andrea Francis, and Nick Hamilton as members of the Evaluation Committee. Bricker Graydon will serve as nonvoting construction legal counsel, and The Collaborative as nonvoting design advisors. Mr. Alexander moved for a second and a roll call vote. The resolution was seconded by Mr. Salas; all voted aye.

The complete resolution is attached to these minutes.

Community and Board Education Lucas Camuso-Stall, Director of Government Relations and Advocacy, gave an overview of the Library’s recent Social Return on Investment (SROI) study. This study integrates quantitative and qualitative inputs to develop a comprehensive account of both economic and social return values. TLCPL’s social benefit was calculated at \$6.73 in return for every \$1.00 that is invested into the library system.

Staff Organizations Brief remarks were heard by Teresa Alvarado, APLE representative, and Jon Henley, CWA representative.

Regular Meeting March 26, 2026, Main Library Mr. Jordan announced that the next regular meeting of the Board would be held on Thursday, March 26, 2026, at 8:30 a.m. at the Main Library, 325 N. Michigan, Toledo.

Adjournment There being no further business to come before the Board, Mr. Jordan asked for a motion to adjourn the meeting. The motion was made by Mr. Salas, seconded by Ms. Hauser; all voted aye. Meeting adjourned at 9:11 a.m.

Approved by: _____
Keith Jordan, President

Attested by: _____
Kendra Smith, Secretary

Date: April 23, 2026



TOLEDO LUCAS COUNTY PUBLIC LIBRARY
Finance Board Report
FEBRUARY, 2026

Tax Receipts

Opening Balance	\$2,556,975.47
Real Property Tax	6,494,282.26
Public Library Fund	1,605,955.68
2026 Year to Date	\$10,657,213.41

Summary of Scheduled Vouchers for February, 2026

General Fund (101)	\$2,982,530.31
Brownfield Remediation Grant Fund (205)	18,390.00
Ohio Historical Records Grant Fund (206)	978.00
LSTA Science of Reading Grant Fund (207)	4,000.00
Bond Retirement Fund (302)	0.00
Building & Repair Fund (401)	4,497.00
Tax Exempt Capital Bond Fund (408)	1,845,760.26
Total Health Care Fund (604)	240,182.28
Gift Funds (700s)	1,913.00
Trust Funds (800s)	5,285.00
FSA Custodial Fund (901)	9,753.43
Dog License Custodial Fund (902)	0.00
Total:	\$5,113,289.28

Interim Funds Activity

	<u>Maturities</u>	<u>Investments</u>	<u>Balance</u>
Opening Balance			\$18,277,607.59
STAR	6,548.00	7,681,862.00	
Interest		66,863.52	
Ending Balance	\$6,548.00	\$7,748,725.52	\$26,019,785.11
Breakdown of Funds:			
General, Capital Project, & Insurance Fund	\$ 25,580,153.78		
Gift & Trust Funds	439,631.33		
	<u>26,019,785.11</u>		

Toledo Lucas County Public Library



Monthly Investment Report

March 31, 2026



	Total Investments	Gross Monthly Income	Gross FYTD Income	Average Yield	Average Maturity
RedTree Investment Accounts					
2025 Tax Exempt Bond Retirement	\$ 216,924.00	\$ 591.16	\$ 1,917.98	3.55%	0 yrs
2025 Tax Exempt Proceeds	\$ 68,921,527.39	\$ 66,076.26	\$ 461,103.25	3.89%	0.63 yrs
2025 Taxable Proceeds	\$ 74,890,272.97	\$ 327,529.00	\$ 512,028.89	4.06%	3.3 yrs
Operating Funds	\$ 5,146,145.48	\$ 19,547.26	\$ 66,929.05	4.06%	2.78 yrs
Total RedTree Investments	\$ 149,174,869.84	\$ 413,743.68	\$ 1,041,979.17	3.98%	2.04 yrs

Benchmark Interest Rates	3/31/26	3/31/25
Star Ohio	3.80%	4.48%
6-Month Treasury	3.72%	4.23%
2-Year Treasury	3.79%	3.89%
5-Year Treasury	3.92%	3.96%

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