

**Toledo Lucas County Public Library
Minutes of Board of Trustees Meeting
September 26, 2024
Main Library 8:30 a.m.**

Present Micheal Alexander, Michael Dansack, Lori Hauser, Keith Jordan, Kendra Smith

Roll Call Mr. Dansack called the meeting to order at 8:30 a.m., followed by roll call.

Minutes The minutes of the regular meeting on August 22, 2026, were approved on motion of Mr. Alexander, seconded by Ms. Hauser; all voted aye, motion carried.

Employment Report The Employment Report was accepted on motion of Ms. Smith, seconded by Mr. Alexander; all voted aye, motion carried.

Appointments

Employee Salary	Agency/Classification	Grade
9/16/2024 \$80,680.08 Shari Bowers	Birmingham Manager/Librarian V FT	R08

Payroll Changes

Employee	From	To
8/18/2024 Rachel Stewart Acting Status Retro 7/7/2024	Holland Assistant Manager/Librarian IV Exempt Gr R06 FT \$74,201.79	Holland Acting Manager/Librarian IV Exempt Gr R06 FT \$77,911.86
9/1/2024 Samantha Arbogast Temporary Transfer	Oregon Shelver CWA Gr Shelver Shelver \$12.8027 Hourly	Heatherdowns Shelver CWA Gr Shelver Shelver \$12.8027 Hourly
9/1/2024 Brooke Cox Temporary Transfer	Oregon Manager/Librarian VII Exempt Gr R08 FT \$77,094.42	Fact & Fiction Manager/Librarian VII Exempt Gr R08 FT \$77,094.42
9/1/2024 Janice Dingess Temporary Transfer	Oregon Customer Service Clerk I CWA Gr 1A* LPT \$18.9127 Hourly	Mott Customer Service Clerk I CWA Gr 1A* LPT \$18.9127 Hourly
9/1/2024 Martha Farrell Reclassification	Shelvers Main Page Page Gr Page 2 Shelver \$10.9500 Hourly	Shelver Main Shelver CWA Gr Shelver Shelver \$12.2034 Hourly
9/1/2024 Jasmine Gale Temporary Transfer	Oregon Customer Service Clerk I CWA Gr 1A* FT \$42,814.40	West Toledo Customer Service Clerk I CWA Gr 1A* FT \$42,814.40
9/1/2024 Melinda Lesniewicz	Oregon Librarian I/Youth Services	Kent Librarian I/Youth Services

Temporary Transfer	APPLE FT	Gr 6C \$50,420.96	APPLE FT	Gr 6C \$50,420.96
9/1/2024 Madison Lutman Temporary Transfer	Oregon Customer Service Clerk I CWA FT	Gr 1A* \$39,248.43	Washington Customer Service Clerk I CWA FT	Gr 1A* \$39,248.43
9/1/2024 Rebecca Mate Temporary Transfer	Oregon Customer Service Clerk II CWA FT	Gr 2A \$45,195.74	Mott Customer Service Clerk II CWA FT	Gr 2A \$45,195.74
9/1/2024 Rebecca Roberts Temporary Transfer	Oregon Librarian II/Adult Services APPLE FT	Gr 7A \$72,944.63	Holland Librarian II/Adult Services APPLE FT	Gr 7A \$72,944.63
9/1/2024 Renee Sarra Temporary Transfer	Oregon Librarian I/Children's Services APPLE FT	Gr 6C \$48,019.73	Sylvania Librarian I/Children's Services APPLE FT	Gr 6C \$48,019.73
9/1/2024 Stephanie Sherlock Temporary Transfer	Oregon Supervisor Circulation Services III Exempt FT	Gr R05 \$65,882.90	Washington Supervisor Circulation Services III Exempt FT	Gr R05 \$65,882.90
9/1/2024 Emily Spencer Temporary Transfer	Oregon Page Page Page	Gr Page 2 \$10.9500 Hourly	Mott Page Page Page	Gr Page 2 \$10.9500 Hourly
9/1/2024 Syedah Zunnoor Temporary Transfer	Oregon Customer Service Clerk I CWA FT	Gr 1A* \$34,811.99	Holland Customer Service Clerk I CWA FT	Gr 1A* \$34,811.99
9/15/2024 Seantylle Boden Promotion/Transfer	Kent Librarian I/Youth Services APPLE FT	Gr 6C \$45,733.16	Ready To Read Ready to Read K-3 Specialist APPLE FT	Gr 7C \$51,969.65
9/15/2024 Stefani Haas Classification Change/ Transfer	Local History Librarian II/Adult Services APPLE FT	Gr 7C \$63,169.08	Washington Librarian II/Teen Services APPLE FT	Gr 7C \$63,169.08
9/15/2024 Rachel Stewart Return to Former Position	Holland Acting Manager/Librarian IV Exempt FT	Gr R06 \$77,911.86	Holland Assistant Manager/Librarian V Exempt FT	Gr R06 \$74,201.79
9/15/2024 Tiana Tutu-Anokye Promotion/Transfer	Main Teen Librarian I/Teen Services APPLE FT	Gr 8C \$48,019.73	Maumee Assistant Manager/Librarian V Exempt FT	Gr R06 \$54,546.18
9/15/2024	Birmingham		Waterville	

Peter Wicks	Acting Manager/Librarian IV	Assistant Manager/Librarian V
Return to Former Position	Exempt Gr R06	Exempt Gr R06
	FT \$77,911.86	FT \$74,201.79

Separations

Employee	From
8/28/2024 Caitlin Ackerman Separation	Mobile Services Page Page Page
8/29/2024 Tyra Jones Separation	Washington Librarian I/Teen Services APLE FT

Travel and Training Expenses The approved the following travel and training expenditures on motion of Mr. Alexander, seconded by Ms. Hauser; all voted aye, motion carried.

Event	Date	Name	Amount
Lyrasis Board Meeting, Atlanta, Georgia	September 25 -27, 2024	Jason Kucsma	\$960.79
Together We Thrive, Toledo, Ohio	October 7 – 9, 2024	Mely Arribas-Douglas	\$20.00
2024 Village Fiscal Officer Training, Perrysburg, Ohio	October 10, 2024	Dana Allee	\$100.00
ULC Leadership Forum, Philadelphia, Pennsylvania	October 23 – 25, 2024	Irene Blue	\$1,411.46
Maumee Chamber Business Expo, Maumee, Ohio	November 12, 2024	Linda Lucas	\$261.00
Net Inclusion 2025, Phoenix, Arizona	May 20 – 22, 2025	Lucas Camuso-Stall	\$2,363.00

APLE Collective Bargaining Agreement Extension Library Administration had been in discussions with the Association of Public Library Employees – TAAP – UAW – Local 5242 (APLE) regarding upcoming negotiations for a new bargaining agreement. The Library’s efforts and focus on implementing a strategy to pass a November bond issue to secure funds successfully create substantial difficulties in negotiating a new bargaining agreement. With APLE’s collective bargaining agreement expiring on October 21, 2024, the Library and APLE have tentatively agreed to extend the existing agreement for a period of twelve months, subject to certain terms and conditions and Board approval. The Personnel Committee reviewed the terms and conditions and brought the agreement forward for consideration by the full board of Trustees. Approval of this memorandum of understanding by the Board will extend the existing APLE collective bargaining agreement for a period of twelve (12) months through October 21,

2025. Mr. Alexander moved for approval, seconded by Ms. Smith; all voted aye, and the motion carried.

CWA Collective Bargaining Agreement Extension Library Administration had been in discussions with Communication Workers of America, Local 4319 – Library Unit (CWA) regarding upcoming negotiations for a new bargaining agreement. The Library’s efforts and focus on implementing a strategy to pass a November bond issue to secure funds successfully create substantial difficulties in negotiating a new bargaining agreement. With CWA’s collective bargaining agreement expiring on September 23, 2024, the Library and CWA have tentatively agreed to extend the existing agreement for a period of twelve months, subject to certain terms and conditions and Board approval. The Personnel Committee has reviewed the terms and conditions and brought the agreement forward for consideration by the full Board of Trustees. Approval of this memorandum of understanding by the Board will extend the existing CWA collective bargaining agreement for a period of twelve (12) months through September 23, 2025. Mr. Alexander moved for approval, seconded by Mr. Jordan; all voted aye, and the motion carried.

Financial Report The financial report for the month ending August 31, 2024, was accepted on motion of Ms. Smith, seconded by Mr. Jordan; all voted aye, motion carried.

Tax Receipts

Opening Balance	\$26,685,721.71
Real Property Tax	\$11,140,857.58
August Public Library Fund	\$1,455,546.36
2024 Year to Date	\$39,282,125.65

Approval of Scheduled Vouchers The Board approved payment of the following schedule of vouchers for August 2024 on motion of Mr. Alexander, seconded by Ms. Smith; all voted aye, motion carried.

General Fund	\$3,782,129.02
Building & Repair Fund	46,915.03
Capital Projects Note Fund	0.00
Total Health Care	483,743.06
Gift Funds	12,982.57
Trust Funds	183,116.21
FSA Custodial Funds	7,578.58
Dog License Custodial Funds	5,950.00
Total:	\$4,522,414.47

Interim Funds Activity Interim Funds Transactions were approved as listed below on motion of Mr. Jordan, seconded by Ms. Smith; all voted aye, motion carried.

	<u>Maturities</u>	<u>Investments</u>	<u>Balance</u>
Opening Balance			\$20,413,939.50
STAR @ 1.77%	338.24		

Huntington @ 0.20%	3,367,511.98	12,501,016.91	
PNC	41.00		
August - Interest		49,628.04	
Ending Balance	\$3,367,891.22	\$12,550,644.95	\$29,596,693.23
<i>Breakdown of Funds:</i>			
General & Insurance Fund	\$ 20,135,147.22		
Building & Repair Fund	9,390,237.07		
Gift Fund	63,863.49		
Capital Projects Fund	7,445.45		
	\$29,596,693.23		

Trust Fund Activity Trust Fund Activity was approved on the motion of Mr. Alexander, seconded by Ms. Smith; all voted aye, and the motion carried.

	<u>Maturities</u>	<u>Investments</u>	<u>Balance</u>
Opening Balance			\$122,421.38
No Activity			
Ending Balance	\$0.00	\$0.00	\$122,421.38

Resolution 11 – 2024 Requesting Tax Funds for Operating Purposes in 2025 Based on the official estimate received September 3, 2024, from the County Auditor listing estimated tax receipts of \$27,800,000.00 as income from the 3.7-mill operating levy, the following Resolution requesting tax funds for operating purposes in 2025 was adopted on motion of Ms. Hauser, seconded by Mr. Alexander, and all voted aye. The resolution was forwarded to the County Auditor.

WHEREAS, The Budget Commission of Lucas County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board and what part thereof is without, and what part within, the ten-mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of Toledo Lucas County Public Library, Lucas County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate the rate of each tax necessary to be levied within and without the ten-mill limitation as follows: 3.70 mill, \$27,800,000.00 outside the 10-mill limitation, and be it further

RESOLVED, That the Secretary of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Resolution 12 – 2024 Resolution Requesting the Advance of Tax Funds for Operating Purposes in 2025 Based on the official estimate received from the County Auditor listing estimated tax receipts of \$19,910,170 from the Public Library Fund, and

\$27,800,000 as income from the 3.7-mill operating levy, the following Resolution requesting tax funds for operating purposes in 2025 was adopted on motion of Ms. Smith, seconded by Mr. Alexander, and all voted aye. The resolution was forwarded to the County Auditor.

BE IT RESOLVED, that whereas the Toledo Lucas County Public Library is in need of operating funds for 2025, the Board of Trustees of said Library requests the County Auditor to advance tax funds as soon as they are collected.

Staff Organizations Brief remarks were heard by Teresa Alvarado, APLE representative, and Jon Henley, CWA representative.

Regular Meeting October 24, 2024, Main Library Mr. Dansack announced that the next regular meeting of the Board would be on Thursday, October 24, 2024, at 8:30 a.m. at Main Library, 325 N. Michigan, Toledo.

Adjournment There being no further business to come before the Board, Mr. Dansack asked for a motion to adjourn the meeting. Motion made by Mr. Alexander, seconded by Ms. Hauser; all voted aye, meeting adjourned at 8:46 a.m.

Approved by: _____
Michael Dansack, President

Attested by: _____
Keith B. Jordan, Sr., Secretary

Date: September 26, 2024