

# MAIN LIBRARY RENTAL PRICING

## Available hours (Time must include set up and tear down.)

### Main Library open hours

M - Th | 9 a.m. - 8:30 p.m.\*

F - Sa | 9 a.m. - 5:30 p.m.\*

### Additional rental hours

Before and after listed hours

*\*Scheduled programming must conclude 30 minutes before close; renter must be completely out by close, otherwise additional rental fees will be charged.*

## Capacity

### Rentable locations

McMaster Center and Lobby

Large Glass Meeting Room

### Standard capacity

225 seats (1 table and 4 chairs)

100 (100 chairs/18 tables)

### Max capacity\*

312

200 (200 chairs/30 tables)

*\*Additional fees will apply*

## Rental rates (Minimum of two hours, billed at each 30 minute increment.)

### Rental locations

McMaster Center and Lobby

Large Glass Meeting Room

### Rental per hour during open hours

\$275

\$275

### Rental per hour during additional hours

\$500

\$500

## Government and nonprofit rental rates

(Billed at each 30 minute increment, 501c3 IRS letter must be on file.)

### Rental locations

McMaster Center and Lobby

Large Glass Meeting Room

### Rental per hour during open hours

Free

Free

### Rental per hour during additional hours

\$500

\$500

## Equipment fees (All rentals include a podium with mounted microphone.)

### Easel

\$5

### Additional 8' tables

(beyond standard capacity)

\$10

### Additional chairs (beyond standard capacity)

\$2

### Stanchions

\$10

### Kitchenette use

\$75

### Coffee (per 50 people)

\$35

## Additional fees (As determined by the Library.)

### Custodial services

(cleaning and beyond basic room setup)

### Price per hour

\$105

### Security services (per officer)

\$65

### Coordinator services

\$60

toledolibrary.org  
419.259.5200

National IMLS Medal Winner



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